

Community Quick Response Grant Application Form 25/26

Form Preview

Community Quick Response Grant Application

* indicates a required field

What you need before you start

This application form is for applicants who wish to apply for a Community Quick Response Grant. To use this form, start filling out the required details and then select which type of support you are applying for.

The options are:

- Financial Support of up to \$1000
- In-Kind Support (Council non monetary support)

Criteria

In-kind and/or financial support for

- Unforeseen expenses or urgent issues
- To take advantage of an unexpected opportunity
- To support the establishment of a new group / program
- As a result of a disaster or emergency event

If you would like assistance completing this form, please call 13 99 72 or email grants@westwimmera.vic.gov.au.

You can start this form, and save and return to it later.

Have you read and understood the Quick Response Grant Guidelines? *

☐ Yes

You can view the guidelines here: <https://www.westwimmera.vic.gov.au/Council/Grants-and-Funding/Quick-Response-Grant>

The following documents/items may be required as part of this application

- ☐ Current copy of your Public Liability insurance
- ☐ Current bank statement showing date and bank balance
- ☐ Quotes are required for each item you are requesting funding for
- ☐ Auspice Agreement if applicable
- ☐ Permission from the asset owner to undertake the project (if applicable)

Please upload these documents in the upload section of this application form

Application Details

Applicant *

☐ Individual ☐ Organisation

Organisation Name

Title First Name Last Name

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Applicant Postal Address *

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Address

Address Line 1, Suburb/Town, State/Province, Postcode, and Country are required.

Applicant Phone Number *

Must be an Australian phone number.

Applicant Email *

Must be an email address.

Applicant ABN

The ABN provided will be used to look up the following information. Click Lookup above to check that you have entered the ABN correctly.

Information from the Australian Business Register	
ABN	
Entity Name	
ABN Status	
Entity Type	
Goods & Services Tax (GST)	
DGR Endorsed	
ATO Charity Type	More information
ACNC Registration	
Tax Concessions	
Main Business Location	

Must be an ABN.

Are you a not-for-profit community groups operating in the West Wimmera Shire Council?

- ☐ Yes
☐ No

Are you a State Government affiliated organisation? If so how?

- ☐ Yes
☐ No

If so, please describe:

What type of support are you requesting from Council? *

- ☐ In-kind Contribution only

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☐ Financial Contribution only

You can select one or more of these options

Sponsorship Request

How much funding are you requesting from WWSC? *

\$

Must be a dollar amount.

If not requesting funding, please just put \$0

Please describe the reason for making this application *

If your request is over \$1000, please provide a copy of your suppliers written quote

Attach a file:

Please upload any supporting documents/information here

Attach a file:

In Kind Support/Sponsorship Request

What is a grant? A grant is a service provided by Council. This could be support by way of funding, services or in kind support such as traffic management, risk management assistance, maintenance, waste and refuge support or other support as available and approved.

Note: Any damage or shortfall in return numbers will be invoiced to the event organiser.

Do you require a meeting to determine what support you require/would like to request? *

- ☐ Yes
☐ No

Would you like to request to use a Waste Trailer (Conditions of use apply)

- ☐ Yes
☐ No

In Kind Requirements

Note: Any damage or shortfall in return numbers will be invoiced to the event organiser.

Qty Required	In-Kind Item	Maximum available from Council
Must be a number.	Item that you wish Council to provide	

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	PA system	2
	Star Pickets - Each	50
	Orange Mesh Bunting (per Metre approximate)	100
	Orange Flag Bunting (per metre approximate)	50
	Traffic Cones	10
	Traffic Bollards and Bases	2
	Traffic Management Plan	1
	Traffic Management Signs (As agreed to by Council Officer)	20
	Dial Before you Dig Access	1
	Facility Cleaning per hour (Council owned facilities only)	2
	Posters (Max 20 x A3 sheets)	20
	Flyers (Max 50 x A4 sheets)	50
	Waste Bins (wheely bins)	12
	Recycle Bins (special wheely bins)	8

Waste Trailer Request

Please note that the waste trailers are provided free of charge, however the organisation/group/individual submitting this application will be invoiced for the cost of the disposal of waste based on the Council's current schedule of fees. See more information below in the conditions of use.

Conditions of Use

- Trailers are supplied free of charge and will be delivered and picked up from your event.
- On pick up the trailer will be taken directly to the waste disposal facility where the total waste will be calculated and an invoice for the disposal of the waste will be sent to you for payment based upon Council's current schedule of fees.
- Waste costs are calculated per total number of full bins received or volume in the skip bin.
- **Your request for the use of one of our trailers indicates your acceptance of the fee payable for waste disposal.**
- Non-payment of waste disposal fees will result in the availability of in-kind assets from Council being made unavailable until full payment is made.

Have you read and understood these conditions?

- ☐ Yes
☐ No

Document Uploads for Sponsorship Requests

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Current copy of your Public Liability insurance.

Attach a file:

Current bank statement showing date and bank balance.

Attach a file:

Quotes are required for each item you are requesting funding for.

Attach a file:

An Australian Tax Office Statement by Supplier if you do not have an ABN.

Attach a file:

Permission from the asset owner to undertake the project (if applicable).

Attach a file:

Document Uploads for In-Kind Support

These documents may be required for Events and/or In-kind support requests. Staff will be in contact with any additional documents required. If you are unsure, leave this area blank.

Permission from the asset owner to undertake the project (if applicable)

Attach a file:

Current copy of your Public Liability insurance

Attach a file:

Declaration

- I certify that to the best of my knowledge the statements made in this application are true.
- I am authorised by my group/organisation to complete this form and I agree that:
- the statements made in this application are true
- all necessary permits/approvals will be obtained prior to the beginning of the project
- the project will be covered by appropriate insurance
- all relevant health and safety standards will be met
- council does not accept any liability or responsibility for the project.

If successful, I will:

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- ensure that acquittal requirements are met within 8 weeks of the nominated project completion date
- ensure that funds are claimed within three months of notification, except where there is a co-funding requirement
- accept the terms of the grant in accordance with council requirement
- provide proof of successful co-funding (other grant sources) within six months of notification
- complete the project within twelve months of receiving council funding.

I agree to this declaration *

☐ Yes

Name *

First Name

Last Name

Date *

Must be a date.